



## Provider Access Policy

Date of Issue:	January 2022
Review Date:	January 2023
Review History:	
Holder:	Careers Lead
Committee Responsible:	FGB
Next Review Date:	January 2023

All pupils at Grange Park School have an Education Health Care Plan or a Statement of Special Educational Needs and a diagnosis of an Autism Spectrum Condition. This policy has been written to incorporate their needs, along with the legal guidelines and principles.

Grange Park School regularly reviews its policies. We will take steps as far as practically possible to adhere to the law and current guidance issued by the relevant regulatory bodies.

At Grange Park School we are ambitious for all our students to fulfil their potential as they move into adulthood. We will work with each student and their families and carers to support them, and enable them to make a successful transition towards adulthood.

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## 1. Introduction

This policy sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## 2. Student Entitlement

Students in Years 8-14 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through curriculum evenings, employer talks, group discussions and taster events etc.
- To understand how to make applications for the full range of academic and technical courses.

The school will provide

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (year 12 or 13) that are mandatory for the school to put on but optional for pupils to attend.

In the context of the provider access legislation, a provider is an organisation that offers approved technical education qualifications or their representative, for example an FE college or training provider.

The school and providers will work together and the school will ask each provider to provide information to pupils that, as a minimum, includes:

- information about the provider and the approved technical education qualifications or apprenticeships that the provider offers,
- information about the careers to which those technical education qualifications or apprenticeships might lead,

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- a description of what learning or training with the provider is like,
- responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

### 3. Management of provider access request.

3.1 A provider wishing to request access should contact Abigail Rodreigo, Careers Lead.

**Telephone** 01732 882111

**Email:** [abigail.redreigo@grangepark.kent.sch.uk](mailto:abigail.redreigo@grangepark.kent.sch.uk)

3.2 A number of events integrated into our careers programme, PSHE programme, transition programme and curriculum will offer opportunities for providers to come to the school to speak with students and/or parents/carers. Some examples are provided below

Year 8	<ul style="list-style-type: none"> <li>• Assembly</li> <li>• Life skills through school events</li> <li>• Careers day</li> <li>• PSHE day</li> <li>• Enrichment</li> <li>• Grange Park Time</li> </ul>
Year 9	<ul style="list-style-type: none"> <li>• Assembly</li> <li>• Life skills through school events</li> <li>• Careers day</li> <li>• PSHE day</li> <li>• Options opportunities</li> <li>• Enrichment</li> <li>• Grange Park Time</li> <li>• DoFE</li> </ul>
Year 10	<ul style="list-style-type: none"> <li>• Visit to College open event</li> <li>• College one day courses</li> <li>• Options pathway</li> <li>• Maths/English for careers</li> <li>• Life skills through school events</li> <li>• Curriculum Links – PHSE/Life skills,</li> <li>• At least one meaningful encounter with an employer per year</li> <li>• Enterprise activities</li> <li>• Careers day</li> <li>• DoFE</li> </ul>
Year 11	<ul style="list-style-type: none"> <li>• Teaching days at College</li> <li>• College Carousel</li> <li>• College one day courses</li> <li>• Visit to College open event</li> <li>• Options pathway</li> <li>• Life Skills - ASDAN</li> <li>• Maths/English for careers</li> <li>• Life skills through school events</li> <li>• Enterprise activities ASDAN short course</li> <li>• Life Skills lessons</li> <li>• Curriculum Links – PHSE/Life skills, Careers</li> </ul>

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	<ul style="list-style-type: none"> <li>• Careers day</li> <li>• Mock Interviews</li> </ul>
Post16@Wrotham	<ul style="list-style-type: none"> <li>• ASDAN Short courses</li> <li>• Teaching days at College</li> <li>• College Carousel</li> <li>• Visit to College open event</li> <li>• Travel training</li> <li>• Maths/English for careers</li> <li>• Life skills through school events</li> <li>• Enterprise activities</li> <li>• Life Skills</li> <li>• Work experience</li> <li>• PSD qualification</li> <li>• Careers day</li> <li>• Mock Interviews</li> <li>• Grange Park Time</li> </ul>

3.3 Please speak to the Careers leader to identify the most suitable opportunity for you

3.4 The school policy on safeguarding sets out our approach to allowing providers into school as visitors to talk to our students. A copy of the Safeguarding Policy will be provided/referenced during your visit/s to our school

#### **4. Premises and Facilities**

4.1 The school will make the main hall, classrooms or private meeting room available for discussions between the provider and students, as appropriate to the activity. The school will also make available any other specialist equipment to support provider presentations where possible. This will all be discussed and agreed in advance of the visit with the Careers Leader or a suitable member of staff

4.2 Providers are welcome to leave a copy of their prospectus or other relevant course literature which will be made available in our library under 'Careers', Careers-related resources are available to all students at lunch and break times.

#### **5 Further Information**

5.1 The school will work collaboratively with any provider and will also support in the visits to ensure the needs of the students are met in relation to their autism

5.2 Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students

5.3 If the provider is not satisfied with the support from the school then every effort will be made by the school to resolve the issue informally. The provider can raise a formal complaint if they are not satisfied with the informal process. The schools complaint policy is on the school website

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5.4 Providers are welcome to leave a copy of their prospectus or other relevant course literature

5.5 Destinations of KS4 and KS5 students are regularly tracked. Below is a overview of the

Destination	Number of Learners
GP@Wrotham	5
GP@College	51
FE without GP	12
FT/PT Employment	4
Traineeship/Apprenticeship	4
NEET	2
Post 19 Provision	3
	<b>81</b>

5.6 In previous terms/years we have invited or visited the following providers from the local area to speak to our pupils

- Animal encounters
- Kent Police
- Careers and Enterprise Company
- Sevenoaks District Council
- Shakespeare for Schools
- Former student career talk on photography
- Bemix provider
- Larkfield leisure Centre – Fitness instructor
- Tesco
- McDonalds
- Whiterocks
- The Oaks specialist provision
- Link19
- Grow 19

## 6. Policy links

- Careers Education Policy
- Child Protection Policy
- Curriculum Policy
- Equality Policy
- Premises Management Policy

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**Equal Opportunities Statement**

Grange Park School is committed to the positive promotion of equal opportunities for all.

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