

An example, showing you how to complete this form.

Making a cup of tea

	Full adult support needed	Some adult support needed	Step completed independently
Collect all equipment needed		X	
1. Fill the kettle with water			X
2. Turn the kettle on to boil the water			X
3. Put a tea bag in the mug			X
4. When the kettle has boiled, pour water into the mug to about 2cm from the top		X	
5. Stir the teabag in the water until it turns dark brown		X	
6. Throw the used teabag in the bin	X		
7. Add the milk to your mug and stir			X
8. If you like sugar in your tea add it and stir			X
9. Tidy the equipment and ingredients away		X	

What went well?

Independently completed steps 2,3,4,8 and 9. Asked for help to remove the tea bag. Completed the whole task with some encouragement.

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Next time, it would be even better if:

He could collect all of the equipment independently.
